

Loan Originator: _____ Investor: _____
 Date of Application: _____ Loan #: _____

Borrower(s) _____
 Property Address: _____
 City: _____ State: _____ Zip: _____

Date Lock Requested: _____ Date Locked: _____ Lock Expiration Date: _____
 SP/VAL: \$ _____ LA - 1st: \$ _____ Floating:
 LTV: _____ % CLTV: _____ % Rate: _____ % Purchase Refinance
 Program Type (30 Year Fixed, etc): _____ Est. Closing Date: _____

Selling Agent: _____ Who to call for access to enter home:
 Company: _____
 Phone #: _____
 Listing Agent: _____ Seller/Builder: _____
 Company: _____ Office # _____
 Phone #: _____ Home # _____

FOR COMPLIANCE, ALL STARRED (*) FORMS MUST BE DATED WITHIN 3 DAYS OF APPLICATION.

'POINT' PRINT MENU	Rcv'D	'POINT' PRINT MENU - CUSTOM FORMS	Rcv'D
*Application (1003) Signed & Dated		Statement Regarding Fees & Deposits	
*Borrower(s) Cert/Auth		LENDER WEBSITE	
*Mortgage Loan Orig. Agreement		Mortgage Broker Fee Agreement	Rcv'D
*Good Faith Estimate		Broker Upfront Fee Acknowledgement	
*Regulation Z/T.I.L		Borrower Upfront Fee Acknowledgement	
Equal Credit Opportunity Act		Good Faith Acceptance	
Privacy Policy (Pages 1 & 2)		HVCC Appraisal Acknowledgement	
*Servicing Disclosure (1 Page Version)		Disclosure of Loan Options	
Patriot Act Information Disclosures		Broker Certification	
Affiliated Business Arrangement Disclosure			
Credit Report Signature**			
4506-T			

PROVIDE BORROWER(S) WITH THE FOLLOWING ITEMS (located on website):
 FBI Mortgage Fraud Warning at time of application.
 Settlement Costs and You' Consumer Pamphlet **MUST** be given provided within 3 days of application per RESPA!

REQUEST FROM BORROWER	REQ'D	RCV'D	COMMENTS:
2 <u>MOST</u> Recent Paystubs			
2 <u>MOST</u> Recent Bank Statements			
W-2's - Last 2 Years			
Picture ID (Driver's License)			
Earnest Money & Addendum(s)			
Signed Divorce Decree(s)			
Federal Tax Returns (All Schedules)			
Y.T.D. P&L - Balance Sheet(s)			
Settlement Statement (HUD-1)			
Complete Bankruptcy Papers			

	REQ'D	RCV'D	COMPANY:
CREDIT REPORT			NACM/KROLL FACTUAL DATA
<input type="checkbox"/> LDP/GSA LISTS			
APPRAISAL W/ LICENSE			COMPANY
Cost breakdown			PHONE #
Plans & Specs			
Final Inspection			
PRELIMINARY TITLE REPORT			COMPANY
			OFFICER
			PHONE #
			EMAIL
HOME OWNERS INSURANCE			AGENT
			PHONE #
			FAX #
ADVERSE ACTION LETTER			

FHA REQUIREMENTS:	
<input type="checkbox"/> FHA Amendatory Clause/Real Estate Certification	<input type="checkbox"/> FHA Identity of Interest Certification
<input type="checkbox"/> FHA Assumption Notice - Release of Liability	<input type="checkbox"/> FHA Notice to Homebuyer (HUD-92900-B, 2 pages)
<input type="checkbox"/> FHA Consumer Choice Disclosure Notice	<input type="checkbox"/> FHA Home Inspection (HUD-92564-CN)
<input type="checkbox"/> FHA HUD Appraisal Value Disclosure	<input type="checkbox"/> FHA/VA Addendum

ADDITIONAL NOTES: